

**Regular Meeting
Pines School
October 8, 2019**

The School Board President, Suzette Cooley-Sanborn called the meeting to order a 4:04 p.m. Other board members present were Kathy Brown, Dan Reynolds and Cindy Riker. The teacher, Wendy Spray and aide, Kaitlyn Black were present. Our Administrator, Dean Paul, was also present. Public present was Chris and Ken Hasbrouck and Charlene McLaren. Jessi LaPorte joined at 4:06 p.m.

Dan Reynolds made a motion to approve the agenda. The motion was seconded by Kathy Brown. All in favor. Nays none. Motion carried.

Dan Reynolds made a motion to approve the minutes from the regular meeting on September 10, 2019. The motion was seconded by Suzette Cooley-Sanborn. All in favor. Nays none. Motion carried.

Teacher:

- Wendy will be attending STEM classes on Oct 11th, Dec 18th, Jan 15th, Feb 13th and Mar 11th. Additionally there is a Michigan Health Model class on Nov 6th. All classes are in the Soo. Wendy would incur mileage, bridge fare, boat/plane transportation, meals & lodging. Dan Reynolds made a motion to cover those expenses for the October and November classes. Suzette Cooley-Sanborn seconded the motion. Roll call vote: Ayes: Brown, LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Motion carried.
- Connie Cullop visited and they had a working lunch at Hawks, which Wendy paid on the school credit card.
- No news on the Cranberry Farm. There was discussion about setting up an approved fund to cover the expenses incurred for Field Trips. Jessi LaPorte made a motion to set aside a \$250 fund to cover field trips through the fall. Motion seconded by Kathy Brown. Roll call vote: Ayes: Brown, LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Motion carried.

Teacher's Aide:

- Nothing at this time.

Communication: Box Tops are going digital. The information will be put on our school website.

Committee Reports: None

Public Comment:

- Chris Hasbrouck reviewed the current status of testing for her grandson. She may request a full time aide. The IEP will determine what requirements will be needed. We currently have an Aide in place. It may require additional training. Several of the classes for ParaPro certification speak to special education needs. The IEP is a legal document and will rule what direction the board will need to take. Discussion then took place on whether or not we needed to post a position for a one on one aide. We will do a post on the 5th and ask for return resumes by the 11th. Dean will work on the posting. Again, the ISD will rule what is needed.
- Jessi LaPorte, as a parent, approached the Board to discuss challenges her sons are having. They need more outdoor activities. Have talked to Dean about some services being provided by ISD. Asking board to potentially look into hiring an individual that may provide connective, experiential and deep learning opportunities. Current situation is not conducive to learning. They are bored. One student excels on one and one. Wants to work with the board on providing different needs. She wants to draft ways to make this happen. Kathy suggested doing something with a time of the season. How do we incorporate all grades? Consider hiring a Project Based Learning Consultant. Wendy has no

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education in project based learning. STEM should help. Per Dean, a lot of the charter schools are all project based. He will reach out to some of his contacts for recommendations on project based learning. Short term, Jessi will work with Wendy to lead some projects and get the students interested. Long term will be added to the agenda for further considerations.

Administrator Report:

- SIP: Lindsay Brindley coming on October 17th. Cindy will reserve the Wagner Room. Lindsay very familiar with our previous plan and she will walk through what needs to be done. At minimum we would need to update or change our goals.
- Cranberry Outing: Dean checked on internet during our meeting and found there will not be a Cranberry Farm outing available this year.
- Dean will check with the ISD on whether or not any funding is available for part or full time Aides, if it becomes a requirement.
- Will talk to other schools on the project based learning and contact the Fish & Wildlife to see if any programs are available.

Old Business:

- REAP: Melissa will be going to Lansing this week and will be in contact with some people that may give some insight as to the status of this situation. By next month we should know if we should continue to pursue or “bite the bullet”. If we give up, then we would need to contact the auditors to see what we should do to the 2018-19 Budget, as it was amended assuming we would be granted the REAP money.
- School Damage: Dan said he sent Curt the information along with some pictures of what was needed for the school repair. Kathy Brown read a text between her and Curt. According to Curt, he got the information the day before the school meeting and could not respond within one day. Although a one day response was not expected. A miscommunication existed. At this point, Cindy will just go to the insurance company and tell them we could only get one bid. Cindy Riker made a motion to approve the estimate from ICI for repair to the school. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote: Ayes: Riker and Cooley-Sanborn. Nays: LaPorte. Abstain: Brown and Reynolds. Motion carried.
- AED: Suzette meeting with Connie Riopelle after this meeting.
- New Doors: Need an estimate for the 3 doors, separate from the school damage. Dan will get from ICI and ask Curt if he would like to give one. Kathy still feel we should extend all contractors to estimate. There are 2 businesses that didn't respond. For doors we need cost and labor and be within compliance.
- Heaters/Eden Pure: Dan has not had an opportunity to contact Sprays Heating and Plumbing for a recommendation. Jessi mentioned this would be a great project for a student to research efficient heating for the school.
- Teacher's Aide/Technology Aide: The board was presented with a draft of the contract. There was discussion about how to get through the next month until we know the requirements to be outlined by the ISD. Kaitlyn asked for a clarification of what was needed for an aide. Discussion on what could or couldn't be done by an aide. Jessi LaPorte made a motion to approve the contract for the next month, awaiting the ISD direction, effective 10/9/19 through 11/12/19 with the hours of 8:45 to 12:30 Monday through Friday, as a teacher's aide and Wednesday from 12:30 to 3:30 as a technology aide with a rate of \$12.50 per hour. Kathy Brown seconded the motion. Roll call vote: Ayes: Brown, LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Motion carried.
- Student Handbook & Strategic School Plan were tabled until next month.
- Board Member as Substitute: Kathy wanted to know why when Kaitlyn applied for the custodial position she was told she couldn't, as it was a conflict of interest. And now would the custodial position be in conflict for being a substitute. It was explained that previously the ISD did not have the process in

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place for us to pay via a third party vendor such as EduStaff. We could not pay as a W2 employee and a 1099 employee. Now the vendor gives them the W2 and we give a 1099. Jessi LaPorte made the motion to allow board members to be registered as substitute teachers. The motion was seconded by Kathy Brown. Discussion. Kathy Brown mentioned that we don't have that many people to sub. And as having her as a board member she thought we would trust her judgement and confidentiality. Cindy Riker wanted it to be known she would vote no. But her reason was that she didn't feel there was an issue with a board member being a sub, but she felt the board members should only be called to sub on an emergency basis and the others should be called first. Ayes: LaPorte, Brown, Cooley-Sanborn. Nays: Reynolds and Riker. Motion carried.

- EduStaff requirements for Subs: Last month Dean mentioned he thought there was a requirement for those registering on EduStaff to take some online classes. Cindy spoke with Jill Coates from the ISD. The ISD has been given the right to waive those classes. She will annotate such on the registration forms for the substitutes.
- Secretary/Treasurer position: Jessi LaPorte declined taking the secretary/treasurer position. Discussion followed. Cindy will look into the ISD taking on these responsibilities at a later date. They won't do the secretarial piece. They will only do the financial piece. They do the financials for Mackinac Island.
- Other: Jessi asked for a letter of support from the Board of Education on behalf of the Township for their grant request for the west end development, based on the educational component. Dan will compile a letter and sign as Vice-President. Additionally, the same funding opportunity is available for the school with a 30% cash match. Conversation on whether or not the board would want Jessi to submit a grant request for the school. Deadline is October 29th.

New Business:

- SET/SEG school liability: Cindy has a call into the insurance company on our liability for repairing the basketball court and the ice rink. Waiting for a call back.
- Other: Suzette will be attending the MASB conference in Traverse City during November 8 through November 11th. She would like to be reimbursed for the registration fee. Cindy Riker made a motion to reimburse Suzette Cooley-Sanborn for the MASB Annual Conference registration fee in the amount of \$619. The motion was seconded by Dan Reynolds. Roll call vote: Ayes: Brown, LaPorte, Reynolds and Riker. Nays: None. Abstain: Cooley-Sanborn. Motion carried.
- Other: Jessi does not have a copy of the custodial contract. Would like to know the parameters. Cindy will copy everyone and put on next month's agenda.

Financial Report:

- The financial reports were reviewed. Suzette Cooley-Sanborn made a motion to approve the October bills and transfer \$10,000 from savings to checking. Dan Reynolds seconded the motion: Roll call vote: Ayes: Brown, LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Motion carried.

There being no further business, the meeting was adjourned at 6:11 p.m. by the President, Suzette Cooley-Sanborn.

Respectfully submitted,

Cindy Riker, Secretary
Bois Blanc Pines School Board